# Optum Public Sector San Diego

## FFS Medi-Cal and TERM Provider Network CAQH Credentialing Application Instructions

Joining one or both Provider Networks requires participation with the [Council for Affordable Quality Healthcare (CAQH)](#). There is no cost to you to register and the information and documents you provide in the CAQH Provider Data Portal will be used to facilitate our credentialing process.

### Already an Active CAQH Participant:

- Login to your CAQH account by clicking [here](#) and ensure your CAQH Provider Profile and documents are current, including:
  - Malpractice Insurance/Professional Liability Insurance (PLI)
  - Professional License
  - DEA *(if applicable)*
  - ANCC *(if applicable)*
  - Curriculum Vitae/Resume
- Grant Optum access to review your documents: **Optum Public Sector – Agency ID# 1354**
- Complete and submit the appropriate clinical application(s) for the Provider Network(s) you are applying to. For instructions on which applications to complete and next steps, please review the [Frequently Asked Questions (FAQ)](#) document located on the [Optum San Diego website](#).

### Not an Active CAQH Participant:

- Register with CAQH by clicking [here](#)
- Once you have completed registration, you will receive an email with your CAQH ID# and will be granted access to the site where you will [create your CAQH account](#)
- Once your account has been created, complete your CAQH Provider Profile and upload your current documents including:
  - Malpractice Insurance/Professional Liability Insurance (PLI)
  - Professional License
  - DEA *(if applicable)*
  - ANCC *(if applicable)*
  - Curriculum Vitae/Resume
- Grant Optum access to review your documents: **Optum Public Sector – Agency ID# 1354**
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### CAQH Registration Assistance:

- Please contact the CAQH Solutions Center via live chat or by calling 1-888-599-1771. Live chat can be accessed by logging in to your account and clicking on the chat icon at the bottom right-hand side of the pages.

> **Chat Hours:** Monday – Friday: 8:30AM to 6:30PM (EST)
> **Phone Hours:** Monday – Friday: 8AM – 8PM (EST)

Click [here](#) to access the CAQH Provider Data Portal – Help Page